

Item 6
NORMAN V. COOPE F.A.
Chief Executive Officer

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This matter is being dealt with by:

Gillian Garrigan ext 4237

17th December 2001

Dear Member,

AREA 2 FORUM – 18th DECEMBER 2001

With regard to report No. 5 – Local Strategic Partnership – Appointment of Area Forum Representative - please find attached copies of Appendix 1 and 2, which unfortunately were omitted from the Agenda.

I apologise for any inconvenience caused.

Yours sincerely,

Administrative Officer

To all Members of Area 2 Forum

SEDGEFIELD BOROUGH COUNCIL

AREA 2 FORUM

18th DECEMBER 2001

LOCAL STRATEGIC PARTNERSHIP APPOINTMENT OF AREA FORUM REPRESENTATIVE

Report of Chief Executive Officer

Introduction

The Council, in conjunction with its partners, have been working towards the establishment of a Local Strategic Partnership (LSP) for the Borough. An extensive consultation programme was undertaken between August and October on a draft Prospectus for the LSP a presentation was given at the Forum meeting held on 4th September 2001.

The first meeting of the LSP's Partnership Board has been arranged to be held on Wednesday 16th January 2001 and will take place at Shildon Leisure Centre commencing at 4.00 p.m.

In accordance with the composition of the Partnership Board, which is detailed at appendix 1, the Forum is requested to appoint a representative to the LSP Board.

The terms of reference of the Board are attached at appendix 2. The Board will usually meet 4 times a year, however it is anticipated that in its first year it will need to meet on eight occasions.

Appointment Process

It is proposed that the following process be used to appoint a representative

1. Nominations be sought to represent the Forum. This can be any person who attends the meetings of the Area Forum, he/she need not be present at the meeting to be nominated. A person may nominate himself or herself.
2. If only one person is nominated he/she shall be appointed to the LSP Board to represent the Forum.
3. If more than one person is nominated a vote shall be taken by show of hands. A person may only vote for one nominated person. All those present will be able to vote.
4. The person attaining the most votes will be appointed to the LSP Board to represent the Forum.
5. If the vote is tied the person presiding at the meeting shall have the casting vote.

RECOMMENDED: That the Forum appoint a representative to the LSP Board.